

Membership Committee



Randall Furrow, Chair

Wednesday, April 19, 2006
4:00 p.m. to 6:00 p.m.
Public Health
4041 North Central Avenue, Phoenix
15th Floor, Joshua Room

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Meeting Minutes

Attended: John Zielinski, Larry Stähli, Mark Kezios, Randall Furrow

Alternates:

Excused:

Absent:

Guests: Damon Gunn, Charlton Wilson, John Sapero, Michael Bryson

Documents referenced below are available from Planning Council Support.

Welcome, introductions and declarations of conflicts-of-interest

Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Damon Gunn and Charlton Wilson expressed interest in joining the committee.

Determination of quorum

Randall Furrow determined that quorum was established, with four of four members present at 4:02 am.

Review and approval of the minutes for the March 15, 2006 meeting

MOTION: Larry Stähli moved to accept the minutes. Mark Kezios seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Committee Chair update

Randall Furrow reported that the committee's policies and procedures would be presented at the next Council meeting. Interviews are about to begin for membership applicants.

Determination of executive session

The committee gave the guests an overview of the process by which they maintain a membership who is representative of this EMA's HIV-positive population.

Members and guests of the Planning Council may attend either in person or via telephone conference call.

The committee may vote to go into Executive Session for the purpose of discussion or consultation for legal advice with the County attorney or attorneys on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3).

Funding is provided by the United States Department of Health and Human Services, the Ryan White CARE Act Amendments of 2000 and the Maricopa County Department of Public Health.

AGENDA continued

MOTION: Larry Stähli moved to have the committee go into executive session to discuss the following items:

- Determination of any current members who are at risk of voluntarily resigning from the Council due to excessive absences;
- Review of any affiliation changes of current members and alternates;
- Review of the current membership profile.
- Review applications for membership of current Planning Council members, alternates and new applicants to determine whether they should be scheduled for interviews;
- Evaluate and revise interview process and questions, if necessary.

John Zielinski seconded.

DISCUSSION: None.

OUTCOME: The motion passed, guests left the meeting and executive session began at 4:25 pm.

Upon completion of the executive session at 5:30 pm, John Sapero of Planning Council Support announced the following:

- Ten applicants will be scheduled for membership interviews

Policies & Procedures discussion

The committee discussed revisions to their policies and procedures that were suggested by the Rules Committee.

MOTION: Larry Stähli moved to accept the document. John Zielinski seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Current events summaries

Larry Stähli announced upcoming Planning Council meetings.

Call to the public

None.

Determination of next agenda

This item was tabled.

Adjourn

The meeting adjourned at 5:30 pm.

The next meeting of this committee is scheduled for: Wednesday, May 17, 2006. This committee generally meets on the third Wednesday of each month.